



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

**City Hall, Hamilton
Infrastructure Committee
16 January 2019
10:00am**

Present: Councillor John Harvey, MBE, JP (Chair)
Councillor Nicholas Swan
Councillor Henry Ming

Staff: City Engineer - Patrick Cooper (Acting Secretary)
Project and Rentals Coordinator - Tamara Bradshaw

Apologies: Rt. Wor. Charles R. Gosling, JP
Councillor George Scott, JP
Event Project Manager - Jessica Astwood

1. **Confirmation of Notice:**

The Acting Secretary confirmed that the notices for the minutes and the agenda were posted and sent out in accordance with the new meeting guidelines.

2. **Role of the Chairman:**

Councillor John Harvey, MBE, JP, acknowledged his role as Chair of the Committee.

3. **Open Meeting**

The Chairman called the meeting to order at 10:25 am.

4. **Apologies:**

The Acting Secretary confirmed that apologies had been received from the Mayor, Rt. Wor. Charles R. Gosling, Councillor George Scott and Event Project Manager - Jessica Astwood.

5. **Public Participation/Presentation:**

6. **Correspondence:**

(i) **Letter and Plan from Linberg & Simmons Architect dated 22 November 2018 re Park Place Limited.** The City Engineer said that Linberg & Simmons Architect had made an application to the Planning Department for change of use with new access, at Park Place Limited. The change of use would be to convert the gymnasium to a service vehicle parking area for three (3) vehicles, a few bikes and trash cans. He said that Councillor Ming agreed that this would not be permissible under the City of Hamilton Plan 2015. This policy document, written jointly by the COH and the Department of Planning, states that the building was within the restricted parking area and should have no parking associated with it. Also, the necessary removal of one (1) or two (2) paid car parking spaces on the street would decrease revenue. He said that the area was already very busy and additional vehicles may cause further traffic congestion.

The City Engineer said that the COH refused the application and returned it to the Department of Planning with an offer to turn the existing car parking spaces into loading bays. The Department of Planning informed Linberg & Simmons Architect of the COH's position. He said the Department of Planning did not support the application for the same reasons as given by the COH. Councillor Ming and the City Engineer said that it was possible that the decision would be appealed. The City Engineer said that policies should be adhered to.

7. **Minutes of Previous Meeting dated 12 December 2018**

The Chairman commented on:

(i) **Page 4 of 6, Paragraph 8(vii):** "Arrange a further meeting with Mr. Fowle to discuss options for the trees at the west end of Dundonald Street which had been causing damage to his properties and draft a policy on the height limit of trees.", **should read:** "Arrange a further meeting with Mr. Fowle to discuss options for the trees at the east end of Dundonald Street which had been causing damage to his properties and draft a policy on the height limit of trees."

(ii) **Page 6 of 6, Paragraph 12(ii):** "The Chairman said that deliberate obstructions were being caused by parallel parking on Front Street. The City Engineer said this was an ongoing concern. The Chairman suggested that the Traffic Wardens could keep an eye on this problem.", **should read:** "The Chairman said that deliberate obstructions were being caused by parallel parking on Front Street in the area of #8 Car Park. The City Engineer said this was an ongoing concern. The Chairman suggested that the Traffic Wardens could keep an eye on this problem."

Proposed: Councillor N. Swan

Seconded: Councillor H. Ming

The Minutes were accepted as read with the amendments.

8. **Matters arising from the Previous Meeting dated 12 December 2018:**

(i) **Inform Mr. Sukdeo of Bermuda Heroes Weekend Limited, of the Board's decision on the proposed partnership after the 2019 Budget meeting, within four (4) weeks.** Action item completed.

(ii) **Meet with BELCo to discuss an agreement regarding a standard response to COH lighting issues.** Action item completed.

(iii) **Circulate the draft documents to all Members of the Council for their comments and discussion at the next Infrastructure Committee meeting on 16 January 2019 as it relates to Disabled Parking.** The City Engineer suggested and it was agreed to discuss this issue in a separate meeting. Action item completed.

(iv) **Write a follow up letter to the Disability Advisory Council, Ministry of Health, requesting a register of disabled persons, as it relates to disabled parking permits. (City Engineer)** Action item had not been completed.

(v) **A telephone call to Mr. Barker pointing out that there were two (2) CCTV cameras overlooking the area.** Action item completed.

(vi) **A meeting is scheduled with Mr. Fowle next week to discuss the trees. (City Engineer)** Action item had not been completed.

(vii) **Disinfection of the steps at the Flag Pole would be added to the Event Check List.** Action item completed.

(viii) **Add the location at Washington Lane outside the double doors, to the busking list of registered locations.** The Project and Rentals Coordinator said that, after consultation with tenants in the area, only non-musical buskers would be accepted. Action item completed.

(ix) **Check with the signatories that they are aware the road closure falls on the Saturday before the May Day holiday as it relates to the C.A. Smith Dedication Memorial Tribute. (Event Project Manager)** The Project and Rentals Coordinator said that, with the exception of two (2) signatories, all the others had been contacted. She said that, although public permission was not required for road closures, as a matter of courtesy she would follow up with the remaining two (2) signatories. The Project and Rentals Coordinator reminded the meeting that after making the signatories aware of the road closure and dependent on their response, the organisers of the C.A. Smith Dedication Memorial Tribute had asked the COH for sponsorship for the event. As a gesture of good will it was decided to waive the fees but not the labour costs. Action item had not been completed.

9. **Status Update:**

- **Events:** The list of events had not yet been finalized.

- **Take Note: Project Charters 2018:** This had not yet been finalized, however the following projects could be updated:
 - The Solar Panels at the Works Depot - completion expected in April 2019.
 - Paving had been laid at the cargo dock without a dock closure.
 - The Reid Street sidewalk enlargement project outside Washington Properties would be completed within a few weeks. The COH had provided the materials. A bench and planter system had been purchased from the UK with delivery expected in a couple of months.
 - Paving at Union Street and the northern section of Victoria Street between Union and Court Streets, had been completed. The second side of Victoria Street and Brae Road will be completed once materials had been delivered. Court Street and Par-La-Ville Road would be next on the schedule.

10. **Recommendations Approved by the Minister:**

There were no Recommendations approved by the Minister.

11. **Recommendations for Review:**

There were no Recommendations for Review.

12. **Any Other Business:**

(i) The City Engineer referred to the Resolution for the Bermuda Triathlon Association partnership proposal and the COH's offer to charge \$193,000 representing all services provided by COH. This would include \$30,000 labour outlay for the tent costs which had not been charged last year. The City Engineer would be meeting with the Bermuda Triathlon Association who had hoped for a decrease in the fees from last year. He said the Association had been aware of the increase of costs for this year. The actual cost of one event would be approximately \$600,000 resulting in the COH sponsorship amount of approximately \$400,000.

ACTION: Meet with the Bermuda Triathlon Association to discuss the COH's sponsorship in detail. **(City Engineer)**

(ii) At the Residents Advisory Committee meeting held on 6 December, the placement of larger dumpsters at the top of Till's Hill or an alternative site, was forwarded for discussion. The City Engineer said that larger dumpsters would encourage more dumping and Councillor Ming agreed. The City Engineer said that the ongoing City-wide plan to provide each building with its own wheelie bin or dumpster, would replace the ones at the top of Till's Hill. Councillor Ming requested that this area be supplied with their own wheelie bins as soon as possible as well as City-wide publicity of the plan.

ACTION: Distribute wheelie bins to the buildings in the vicinity of Till's Hill. Notice of the ongoing City-wide plan is to be published. **(City Engineer)**

(iii) Request for additional parking for operational police vehicles in the vicinity of the Dame Lois Brown building and the Police Station. Councillor Ming said that most of the car parking spaces underneath the building were used by Government staff. Councillor Ming said that previously the COH had intended to take back the two (2) police vehicle parking spaces at the Arthur Hudson building as there was limited public parking in the area. The police were parking their private vehicles in these parking spaces. The City Engineer said that there are 13 marked police spaces in the streets adjacent to the police building, including these two (2) spaces).

ACTION: Inform the Bermuda Police Service that no additional parking spaces could be made available for dedicated police parking. **(City Engineer)**

ACTION: The Infrastructure Committee would be invited to attend the proposed Public Presentation by the new Police Commissioner or his representative. This will be held at a Residents Advisory Committee meeting, date to be confirmed, as it related to the strategy for policing in the City and ongoing issues. **(Acting Secretary)**

(iv) Ewing Street Rock Cut - Proposed Pathway. The City Engineer tabled the plan by Mason and Associates Ltd for the stabilization of the rock cut on Ewing Street East. The plan would incorporate a grass pedestrian footpath.

ACTION: Install a four (4) foot high chain link fence as it relates to the Ewing Street rock cut plan. **(City Engineer)**

(v) The Sewage Treatment Project in the COH's 2019 Budget had not been approved by the Minister. The City Engineer said that the Government had a concept for developing a nation-wide sewerage system and there may be duplication with the Ministry of Works & Engineering's project. Councillor Harvey said that the Government Ministers responsible should be made aware that the COH's requirement for new sewerage is urgent for 2019. Councillor Swan said that if the sewerage is not progressed as per the 2019 Budget, there could be potential for environmental concern. Water test results were awaited from the waterwater trials run in December 2018.

ACTION: Circulate a draft letter addressed to the Minister in response to the non-approval of the Sewage Treatment Project in the COH's 2019 Budget. **(City Engineer)**

(vi) Councillor Ming said that Councillor Edwards had raised concern at the Residents Advisory Committee meeting, of the number of accidents happening on the corner of Princess Street and Angle Street. She believed this to be due to the building "It's Only Natural" and a wall obstructing the view of traffic looking left. Councillor Ming suggested a speed restriction measure be placed to slow the traffic down.

ACTION: A speed bump is to be installed on Angle Street near the junction of Princess Street and Angle Street. **(City Engineer)**

(vii) Councillor Harvey asked what could be done with the Pier 6 Customs Building. The City Engineer had prepared a draft Port RFP for the Port Concessionaire, which included other port buildings. After further consideration the Pier 6 Customs Building could be added to the RFP. The City Engineer said that, due to the expense of repairing these buildings, future uses of the land should be considered rather than the buildings.

(viii) Councillor Swan asked about Barr's Bay Park. The City Engineer said that the draft lease was being drafted.

13. **Motion to Move to Restricted Session.**

Proposed: Councillor H. Ming

Seconded: Councillor N. Swan

The Public Session closed at 11.30 am.